

**FRANKLIN TRANSIT AUTHORITY
MINUTES OF BOARD MEETING
THURSDAY, July 22, 2010– 3:30 PM**

The Franklin Transit Authority met on Thursday, July 22, 2010 at 3:30 pm in the
TMA Fleet Facility – 1556 Columbia Avenue, Franklin, TN.

Members present

Preston Elliott, Chair
Pearl Bransford
Nancy Williams
Dale Thomas
Nancy Fletcher Blume

Others Present

Debbie Henry, TMA Executive Director
Allyson Shumate, TMA Staff
Kristen L. Corn, City of Franklin Legal
Erin Reinders, City of Franklin Long Range
Planning Department

1. Call to Order

Chairman Preston Elliott called the meeting to order.

2. Roll Call/Confirm Quorum

Chairman Preston Elliott confirmed that there was a quorum.

3. Public Comment

Chairman Preston Elliott asked for public comments; none given.

CONSENT CALENDAR**5. Minutes May 27, 2010 Regular Meeting**

*Dale Thomas motioned to approve the minutes of the May 27, 2010 regular meeting.
Pearl Bransford seconded the motion. Motion carried unanimously.*

OLD BUSINESS**6. Year – to – Date Financial Statement**

Ms. Henry presented the year to date financial statements to the Authority, and commented the Authority finished the fiscal year with over \$90,000 going back to the City of Franklin. It was noted that expenses were higher than normal for June to the fiscal year end and accruals associated with the year end process. Chairman Preston Elliott called for the acceptance of the financial report. *Pearl Bransford motioned, Dale Thomas seconded and the motion passed unanimously.*

7. Transit Ridership Report

Ms. Debbie Henry reported the ridership for the months of May and June 2010. The positive response to the new routes was discussed as well as the new 30 minute Cool Spring service. The implementation of the new RouteMatch software provided insight on the trip purposes for the TODD service.

8. Capital Projects Reports

Ms. Debbie Henry reviewed the capital project report and milestone status for major projects. The AVL / Dispatching project will complete in August. The implementation of the automatic vehicle locator units was discussed. Ms. Henry reviewed the final two activities for this projects which are the next bus signs and the implementation of the fixed route software.

NEW BUSINESS**9. Acceptance of Franklin Transit Authority Public Transportation Program Policies**

Mrs. Debbie Henry briefed the Authority on the updated operating policies and stated the major change was the addition of language for the new dispatching software and processes as well as language regarding the 30 minutes Cool Springs Service. She also

noted the changes streamlined many of the older policies into a more concise document. *A motion to accept the Franklin Transit Authority Public Transportation Program Policies was made by Dale Thomas, seconded by Nancy Blume and passed unanimously.*

OTHER BUSINESS

10. Report of Executive Director.

Ms. Debbie Henry briefed the Authority on the latest on the meetings that had taken place regarding the Brentwood Transit Service. She informed the Authority that Brentwood Rides had approached Franklin Transit about implementing a service mainly for the senior population. Discussions have been ongoing and TDOT is reviewing whether or not this service will qualify for pilot funding.

Ms. Henry also briefed the Authority on the status of the ridership for the Franklin, Spring Hill and Brentwood express service into Nashville and the TPTA events upcoming.

12. Adjourn

The meeting was adjourned at approximately 4:30 pm.

Preston Elliott, Chairman