

**FRANKLIN TRANSIT AUTHORITY  
MINUTES OF BOARD MEETING  
THURSDAY, September 15, 2011– 3:30 PM**

---

The Franklin Transit Authority met on Thursday, September 15, 2011 at 3:30 pm at  
708 Columbia Ave., Franklin, TN.

**Members present**

Preston Elliott, Chair  
Nancy Fletcher Blume  
Dale Thomas  
Hays Waldrop  
Nancy Williams  
Bob Horner  
Pearl Bransford

**Others Present**

Debbie Henry, The TMA Group  
Kristen Corn, City of Franklin  
Kevin Comstock, City of Franklin  
Laing McCullough, The TMA Group  
Allyson Shumate, The TMA Group

## 1. Call to Order

Mrs. Kristen Corn suggested nominating an Acting Vice Chairman for this meeting. *Alderman Pearl Bransford motioned for Dale Thomas to be Acting Vice Chair, Mr. Bob Horner seconded. Motion passes unanimously.*

## A. Recognition of 5-year Service

Acting Vice Chairman Dale Thomas requested a motion to defer. *Mr. Hays Waldrop motioned to defer, Mr. Bob Horner seconded. Motion passes unanimously.*

## 2. Roll Call/Confirm Quorum

Acting Vice Chairman Dale Thomas confirmed that there was a quorum.

## 3. Public Comments

*This portion of the agenda is for members of the public to directly address the FTA on any items not on the agenda and within the jurisdiction of the Authority. Comments are limited to three minutes per speaker. The Authority will hear all communication but will not take any action on items that are not on the Agenda.*

**CONSENT CALENDAR**

4. Minutes of July 21, 2011 Regular Meeting Minutes (ITEM #4)  
Alderman Pearl Bransford commented and congratulated The TMA Group on being named number 75 in the Top 300 Small Business in the South. *Ms. Nancy Fletcher-Blume motioned to approve the minutes of the July 21, 2011 regular meeting; Ms. Nancy Williams seconded the motion. Motion carried unanimously.*

**OLD BUSINESS**

5. Year-to-Date Financial Statement and Summary (ITEM #5)

Ms. Henry presented the year to date July 2011 financial statements to the Authority, and commented that the expenses and revenues were tracking well, as well as fare box numbers. Acting Vice Chairman Dale Thomas called for acceptance of the financial report. *Mr. Bob Horner motioned, Alderman Pearl Bransford seconded and the motion passed unanimously.*

## 6. Transit Report

(ITEM #6)

Ms. Henry reported the ridership. She noted that this was the second best July in 8 years of service, and that the goal is to have 4,000 riders monthly and the addition of the Columbia/Southbound Route should help reach this goal. Acting Chairman Dale Thomas called for acceptance of the ridership report. *Alderman Pearl Bransford motioned, Ms. Nancy Fletcher-Blume seconded and the motion passed unanimously.*

## 7. Route Match Update

Ms. Henry updated on the new Depot Monitor that will be installed and operational at the Factory by the end of September. She also talked about adding one at Williamson Medical Center, noting that all the funding for these Monitors is in place.

## NEW BUSINESS

### 8. South Bound - Columbia Avenue Corridor Service Expansion

BAI 9-15-11-8

Chairman Preston Elliot arrives. Ms. Henry updated the Authority on the public hearing for the additional route. There were no comments. The vehicle for the route has been ordered, and will be delivered by mid-October with service beginning on or before November 15, 2011. This route will run six days a week, and service all three historical homes in the area. Chairman Preston Elliot called for the approval of the additional route. *Mr. Hays Waldrop motioned, Ms. Nancy Williams seconded and the motion passed unanimously.*

### 9. Acknowledgement FY 2011 5307 Federal Allocation

BAI 9-15-11-9

The FY2011 5307 Allocation is presented with Franklin Transit Authority receiving \$297,515 and Williamson County, as a sub-recipient to Franklin Transit, will receive \$384,000 as Williamson County was left out of the allocation letter by Nashville MTA. Next year this amount, in addition to the yearly allocation, will be received by Franklin Transit. Chairman Preston Elliot called for the approval of the allocation. *Mr. Dale Thomas motioned, Mr. Hayes Waldrop seconded and the motion passed unanimously.*

### 10. CHSTP Contract between Nashville MTA and Franklin Transit Authority

BAI 9-15-11-10

*\*Contract will be forthcoming from MTA*

Chairman Preston Elliot requested a motion to defer until the November meeting since the contract had not been received by Franklin Transit Authority from Nashville MTA. *Alderman Pearl Bransford motioned, Mr. Hays Waldrop seconded and the motion passed unanimously.*

## OTHER BUSINESS

### 11. Report of Executive Director

Ms. Henry updated the Authority on the RFP out for the Marketing Segmentation Study; it will be awarded in early October. She also updated the Authority on the Bus Security and Surveillance request for quotes. This should be awarded in October as well.

Ms. Nancy Williams spoke on the Art Crawl and the involvement with Franklin Transit. She noted that it was a success with 108 people buying wristbands to ride the Trolley. This will be a monthly event.

## 12. Adjourn

Chairman Preston Elliot called for a motion to adjourn. *Mr. Bob Horner motioned, Mr. Hays Waldrop seconded and the motion passed unanimously.*